

Minutes from Library Board of Trustees Meeting
Thursday, July 24, 2014

Call to Order

Sheldon Ross, Board President, called to order the special meeting of the Fanwood Memorial Library Board of Trustees at 7:34 PM. Those present were Dan Weiss, Sheldon Ross, Jane Frost-Guzzo, Richard Szeto, Pat Plante, Katherine Balch, Kathy Mitchell, and Ann Minski (acting secretary). Jen Coppock-Huegel and Jody Logan were absent.

Sheldon Ross stated, "I hereby announce that such be included in the minutes of the meeting that notice of the time, place, and day of this meeting has been prominently posted on the bulletin board at Borough Hall and the Library, mailed to the *Times*, the *Press*, the *Star Ledger*, and *Courier News* by January 2014, filed with the Borough Clerk and mailed to any persons requesting same in accordance with the requirements of the Open Public Meeting Act."

Approval of Minutes from Last Meeting

Previous confusion over officers was cleared up (R. Szeto - vice president) – minutes accepted with change of title for K. Balch

Motion to approve as amended: J. Frost-Guzzo

Seconded: K. Balch

Director's Report

Architect agreement – a preliminary schedule for feasibility study by FVHD Architects is attached; D. Weiss to forward to C. Mahr and E. McGovern; trustees should forward questions/ideas to DW as soon as possible

Staff salary increases – D. Weiss proposed increases for staff members; town employees received 2% increases; trustees assigned to review job descriptions and return thoughts/comments to DW by 8-30-14; DW to forward link and instruments to trustees; topic tabled for now

Tech update

Financial report (see attached)

Children's Department report (see attached)

Old Business

New website – looks good

Fanwood Community Foundation 50/50 raffle – coming soon

New Business

Board Officers

Subcommittee assignments

Email notifications for materials coming due

Correspondence, Communication, Friends

None

Meeting Adjournment

Meeting adjourned at 9:00 PM
Motion to approve: P. Plante
Seconded: R. Szeto

Respectfully submitted,
Ann Minski
Acting Secretary