

Minutes from Library Board of Trustees Meeting **Monday, July 11, 2016**

Call to Order

Sheldon Ross, Board President, called to order the special meeting of the Fanwood Memorial Library Board of Trustees at 7:35 PM. Those present were Dan Weiss, Sheldon Ross, Jenn Coppock-Huegel, Katherine Balch, Ann Minski, Pat Plante and Phillip Yap. Kathy Mitchell, Rich Szeto, and Jane Frost-Guzzo were absent. Carol Campell, representing the Friends of the Fanwood Memorial Library, was present as well.

Sheldon Ross stated, "I hereby announce that such be included in the minutes of the meeting that notice of the time, place, and day of this meeting has been prominently posted on the bulletin board at Borough Hall and the Library, mailed to the *Times*, the *Press*, the *Star Ledger*, and *Courier News*, the *Patch* and the *Alternative Press* by June 2016, filed with the Borough Clerk and mailed to any persons requesting same in accordance with the requirements of the Open Public Meeting Act."

Approval of Minutes from Last Meeting withheld until the next regular Board meeting
Motion:
Seconded:

Director's Report

FML Redesign - Public Meeting Presentation

Dan ran through the Power Point to be used on Wednesday, July 13, 2016 at our Public Meeting with the Fanwood Council. Board members contributed thoughts and suggestions to clear up the message we want to bring to the public.

Protocol of Committee Actions

The committee roles have not previously been defined. Defining protocol would be beneficial to all committee members to clearly delineate roles and objectives to move forward. This topic will be revisited at a later meeting.

Service League Grant

The Service League gave the Fanwood Memorial Library \$1,250 to offset the cost of Zinio, the online magazine service.

tutor.com/Zinio

Statistics for June to follow

Financial Report

To follow

Children's Department Report

To follow

Statistics

Statistics for June to follow

Old Business**Staff Evaluations****Cost of a FML Membership Card**

Currently \$40 - SPPL is \$65

New Business**Correspondence, Communication, Friends****Report from Friends Representative****Open Meeting for Public Input****Meeting Adjournment**

Meeting adjourned at 10:13 PM

Motion to approve: K. Balch

Seconded: A. Minski

Unanimous approval

Respectfully submitted,
Jenn Coppock-Huegel, Secretary