

Minutes from Library Board of Trustees Meeting
Monday, June 12, 2017

Call to Order

Jane Frost-Guzzo, Board Vice-President, called to order the meeting of the Fanwood Memorial Library Board of Trustees at 7:45 PM. Those present were Mary Everson, Katherine Balch, Jane Frost-Guzzo, Dan Weiss, Jenn Coppock-Huegel, Pat Plante, Kathy Mitchell, and Ann Minski. Phillip Yap and Rich Szeto were absent. Carol Campell, representing the Friends of the Fanwood Memorial Library was also present.

Jane Frost-Guzzo stated, "I hereby announce that such be included in the minutes of the meeting that notice of the time, place, and day of this meeting has been prominently posted on the bulletin board at Borough Hall and the Library, mailed to the *Times*, the *Press*, the *Star Ledger*, and *Courier News*, the *Patch* and the *Alternative Press* by January 2017, filed with the Borough Clerk and mailed to any persons requesting same in accordance with the requirements of the Open Public Meeting Act."

Approval of Minutes from May Meeting with correction: Add Mary Everson and Susan Staub to the list of people who met with Dan and John Veisz.

Motion: A. Minski

Seconded: M. Everson

Unanimous approval

Director's Report

FLIP updates – Council resolution; options

The Council passed a resolution to form the Fanwood Memorial Library Facility Improvement Committee to assist with the renovation of the Library. At this point, Dan is waiting to hear from the Committee.

As discussed at the last meeting, at this point, the original plan would cost about \$3.8 - 4.1 million in 2018.

The newer plan would cost about \$5 million in 2018 and would require the Library to be closed for an extended amount of time.

Fundraising / foundation update / next steps

Kathleen Smythe is willing to help out with fundraising, but she believes it's premature to begin planning without a dollar amount for the project.

2017 Union County Freeholder Grant:

OneClick eBooks and ComicsPlus interface starts July 1

This platform will include e-books for children and adults, and ComicsPlus will include digital graphic novels.

sound system, programs, etc. etc.

Telescope

Rotary donated a telescope for circulation amongst Fanwood Memorial Library cardholders. There was a well-attended Moon Watch Party on June 1 to introduce the telescope to the patrons.

This addition represents the first non-traditional lending item available at the Fanwood Memorial Library. Dan is brainstorming other non-traditional items to add to the collection.

Square report: implemented March 16 – May gross=\$106.19; net=\$102.29

Metrics Report

see attached

Financial Report

see attached

Adult Services Report

see attached

Children's Department Report

see attached

Old Business

New Business

Board committees should be formed to make recommendations to the Board in the future.

Correspondence, Communication, Friends

Report from Friends Representative

Carol Campell distributed a report to Board members. She also asked for cooperation between the Board and the Friends to reach our joint goals.

Open Meeting for Public Input

Meeting Adjournment

Meeting adjourned at 9:02 PM

Motion to approve: A. Minski

Seconded: P. Plante

Unanimous approval

Respectfully submitted,

Jennifer Coppock-Huegel
Secretary, Board of Trustees