

Minutes from Library Board of Trustees Meeting **Monday, July 22, 2015**

Call to Order

Sheldon Ross, Board President, called to order the special meeting of the Fanwood Memorial Library Board of Trustees at 7:10 PM. Those present were Dan Weiss, Sheldon Ross, Jenn Coppock-Huegel, Katherine Balch, Jane Frost-Guzzo, Pat Plante and Kathy Mitchell. Rich Szeto, Ann Minski, and Phillip Yap were absent.

Sheldon Ross stated, "I hereby announce that such be included in the minutes of the meeting that notice of the time, place, and day of this meeting has been prominently posted on the bulletin board at Borough Hall and the Library, mailed to the *Times*, the *Press*, the *Star Ledger*, and *Courier News*, the *Patch* and the *Alternative Press* by May 2015, filed with the Borough Clerk and mailed to any persons requesting same in accordance with the requirements of the Open Public Meeting Act."

Approval of Minutes from Last Meetings

Motion to delay approval of minutes until the next regular meeting.

Motion: J. Frost-Guzzo

Seconded: K. Balch

Unanimous approval

Director's Report

Piano

Marie Mital donated an upright piano to the Library.

New Staff

Mandy Richards accepted the position and started July 13. In the past week, she has already set up a detailed mobile tech project; set up a Twitter account (and has plans for a Pinterest account); set up a Community Organizations page; processed ILL; in charge of page hiring and supervision; is monitoring bounced emails from new e-notifications; has set up a Google calendar for staff scheduling; and is updating public computers.

Gloria will be retiring as of October 1. The Library will be hosting an Open House Farewell on Tuesday, August 18 from 1:00 - 4:30.

FML Design

Dan and Sheldon met with Mayor Mahr regarding a starting point for implementing our proposed redesign of the Fanwood Memorial Library. The proposed \$3 million price tag seems to be a factor in the mayor and council's hesitation. Mayor Mahr would like to meet with the architect as well. The meeting is set for Tuesday, August 4 at 4:30 with Dan Weiss, Mayor Mahr, the architect and the Building Committee.

Applications for a Block Grant for ADA compliance should be submitted in December for a September 2016 payout.

Correspondence, Communication, Friends

Report from Friends Representative

Open Meeting for Public Input

Meeting Adjournment

Meeting adjourned at 8:07 PM

Motion to approve: J. Frost-Guzzo

Seconded: P. Plante

Unanimous approval

Respectfully submitted,
Jenn Coppock-Huegel, Secretary