

Minutes from Library Board of Trustees Meeting
Monday, October 19, 2015

Call to Order

Sheldon Ross, Board President, called to order the regular meeting of the Fanwood Memorial Library Board of Trustees at 7:43 PM. Those present were Dan Weiss, Sheldon Ross, Jane Frost-Guzzo, Pat Plante, Katherine Balch, Phillip Yap, and Ann Minski (acting secretary). Jen Coppock-Huegel, Kathy Mitchell, and Richard Szeto were absent.

Sheldon Ross stated, "I hereby announce that such be included in the minutes of the meeting that notice of the time, place, and day of this meeting has been prominently posted on the bulletin board at Borough Hall and the Library, mailed to the *Times*, the *Press*, the *Star Ledger*, and *Courier News*, the *Patch*, and the *Alternative Press* by January 2015, filed with the Borough Clerk and mailed to any persons requesting same in accordance with the requirements of the Open Public Meeting Act."

Approval of Minutes from Last Meeting

Motion to approve: A. Minski
Seconded: J. Frost-Guzzo
Unanimous approval

Director's Report

FY2016 State Aid and Minimum Funding – D. Weiss presented a spreadsheet detailing state aid from the present back to 1990; discussion followed

FML Redesign – waiting for movement from mayor/council

Mobile tech initiative update and Policy Approval – suggestions made about the wording of the following policies; suggested legal review by town attorney

- Internet use policy
- iPad checkout/use policy
- eReader agreement

Future e-initiatives – e-Books Advantage program

\$1,000 (\$500 fee/\$500 content)

Motion to accept proposed by K. Balch/seconded by P. Plante;
unanimous approval

Library table at Fanny Wood Day – K. Balch reported good results

Suggestion to be more interactive to attract more visitors

Coordinated Library/Friends Public Relations – D. Weiss to meet with K. Balch, M. Richards

Friends' Book sale

Greatest number of books available
Took in \$9,700-10,000

Columbus Day blackout – did the generator work? D. Weiss to research

Financial report (see attached)

Children's Department report (see attached)

Old Business

Purchase order signatures – Director/Board Treasurer – move to next meeting

Staff evaluations

Policy manual review

New Business

New library cards/swag

Meeting room use – charges

Correspondence, Communication, Friends

Report from Friends' Representative

Open meeting for public input

Meeting Adjournment

Meeting adjourned at 9:10 PM

Motion to approve: P. Plante

Seconded: K. Balch

Unanimous approval

Respectfully submitted,
Ann Minski
Acting Secretary