Call to Order

Sheldon Ross, Board President, called to order the special meeting of the Fanwood Memorial Library Board of Trustees at 7:37 PM. Those present were Dan Weiss, Sheldon Ross, Jane Frost-Guzzo, Pat Plante, Rich Szeto, and Ann Minski, Also in attendance was Friends representative Carol Campbell.

Sheldon Ross stated, “I hereby announce that such be included in the minutes of the meeting that notice of the time, place, and day of this meeting has been prominently posted on the bulletin board at Borough Hall and the Library, mailed to the Times, the Press, the Star Ledger, and Courier News, the Patch and the Alternative Press by January 2016, filed with the Borough Clerk and mailed to any persons requesting same in accordance with the requirements of the Open Public Meeting Act.”

Approval of Minutes from Last Meeting with correction – “A suggestion was made to have Board members attend Council meetings on a rotating basis to show Council an interest in their progress on the FML Redesign. Katherine will attend the next Council meeting on 3/21 and report back to the Board.”

Motion to approve minutes with correction
Motion: A. Minski / Seconded: P. Plante / Unanimous approval

Director’s Report

FML Redesign - Resolution, Funding Strategies, Planning & Outreach
Events subsequent to Katherine’s attendance at the 3/21 Council were related by Dan; details added by Carol Campbell and Sheldon Ross. Suggestions were made to reactivate the Communications Committee to organize lobbying efforts to draw attention to the needs of the Library, with a focus on the fact that it continues to be non-ADA compliant.
Motion: J. Frost-Guzzo
Seconded: P. Plante
Unanimous approval

LUCC Legislative Breakfast April 15
Dan reported on attendees and hot topics

Realtor’s Fanwood Letter – (brought to Board’s attention by Carol Campbell)
Recent local realtor’s letter made no mention of Fanwood even having a library within the list of Public Services.
Freeholder $150,000 Grant Program for Children’s Services – Year 2 ($4,250 Year 1) – Dan filled the Board in; deadline is end of May. FML will apply.
Tutor.com - has not officially begun yet, but both FML and Scotch Plains Library will jointly undertake a subscription to this service. It was agreed that when it is operational it will need to be well-publicized.

Zinio -
27 patrons, 121 checkouts – started March 15, 2016

Rain Garden sign is small and hard to see; Dan plans to research having improvement made as the 10th anniversary of the Rain Garden’s installation is marked.

Financial Report  (see attached)

Children’s Dept. Report

Friends
The Children’s Room is busier and Susan has requested more money from the Friends.

Financial Report
See attached

Children's Department Report
See attached

Statistics
• ILL’s: March: 27 borrowed, 4 lent
• Door Count – March 2016 Total: 4019 / 3 Sundays [incl. in total]: 167
  Open 29 days; (closed 2 holidays)*
• Items added March 2016: Books/Books-on-Tape: 181 / DVDs: 17 / Periodicals: 70 (Total 268)
• Wi-Fi March (implemented May 27, 2015): 314 distinct clients (34 avg. per day)

Old Business
Staff evaluations are slated to be done by end of June.

New Business

Correspondence, Communication, Friends

Report from Friends Representative

Open Meeting for Public Input

Meeting Adjournment
Meeting adjourned at 8:55 PM
  Motion to approve: P. Plante / Seconded: R. Szeto / Unanimous approval

Respectfully submitted,
Jane Frost-Guzzo, Acting Secretary