

Minutes from Library Board of Trustees Meeting
Monday, May 8, 2017

Call to Order

Rich Szeto, Board President, called to order the meeting of the Fanwood Memorial Library Board of Trustees at 7:30 PM. Those present were Mary Everson, Katherine Balch, Rich Szeto, Pat Plante, Jane Frost-Guzzo, Dan Weiss, Jenn Coppock-Huegel, Ann Minski, and Kathy Mitchell. Phillip Yap was absent. Carol Campell, representing the Friends of the Fanwood Memorial Library was also present.

Rich Szeto stated, "I hereby announce that such be included in the minutes of the meeting that notice of the time, place, and day of this meeting has been prominently posted on the bulletin board at Borough Hall and the Library, mailed to the *Times*, the *Press*, the *Star Ledger*, and *Courier News*, the *Patch* and the *Alternative Press* by January 2017, filed with the Borough Clerk and mailed to any persons requesting same in accordance with the requirements of the Open Public Meeting Act."

Approval of Minutes from April Meeting:

Motion: J. Frost-Guzzo

Seconded: P. Plante

Unanimous approval

Director's Report

John Veisz (architect) presentation and updates

Dan met with John Veisz to discuss a possible new design plan based on the idea that the library could be all one level. The cost for this plan would include demolition of the existing building and would require the Library to be closed for over a year.

The original plan would cost about \$3.8 - 4.1 million in 2018.

The newer plan would cost about \$5 million in 2018.

Fundraising / foundation update / next steps

Fundraising for the FLIP is still awaiting an official commitment from the Council. We won't be approved for grant money until there is a plan set.

Executive Session

Motion to go into Executive Session

Motion: R. Szeto

Seconded: J. Frost-Guzzo

Unanimous approval

Board Roles were discussed

Motion to end Executive Session

Motion: R. Szeto

Seconded: P. Plante

Unanimous approval

Square report: implemented March 16 – March (gross=\$1.00) | April (gross=\$103.15 net=\$100.30)

Second Annual LUCC Legislative Breakfast
Friday, May 19 at the Cranford Public Library

Metrics Report
see attached

Financial Report
see attached

Adult Services Report
see attached

Children's Department Report
see attached

Old Business

New Business

Correspondence, Communication, Friends

Report from Friends Representative

The Second Chance Accessory Sale brought in \$2,500!
The Friends Annual Book Sale will be held in September.
Friends' annual meeting will be held on Wednesday, May 10, 2017 at 7:00. Guest speaker at the meeting will be Alan Sepinwall. Mr. Sepinwall is a contributor for Uproxx, a digital media website cover entertainment and culture, and author of the TV (The Book): Two Experts Pick the Greatest American Shows of All Time.

Open Meeting for Public Input

Meeting Adjournment

Meeting adjourned at 9:14 PM

Motion to approve: A. Minski

Seconded: P. Plante

Unanimous approval

Respectfully submitted,

Jennifer Coppock-Huegel
Secretary, Board of Trustees