

Minutes from Library Board of Trustees Meeting
Monday, February 12, 1918

Call to Order

Ann Minski, Board President, called to order the meeting of the Fanwood Memorial Library Board of Trustees at 7:33 PM. Those present were Jenn Coppock-Huegel, Katherine Balch, Ann Minski, Mary Everson, Jane Frost-Guzzo, Pat Plante, Phillip Yap and Dan Weiss. Kathy Mitchell, representing Mayor Colleen Mahr, was absent. Annette Mudarasz, representing the Friends of the Fanwood Memorial Library, was also present.

Ann Minski stated, "I hereby announce that such be included in the minutes of the meeting that notice of the time, place, and day of this meeting has been prominently posted on the bulletin board at Borough Hall and the Library, mailed to the *Times*, the *Press*, the *Star Ledger*, and *Courier News*, the *Patch* and the *Alternative Press* by January 2018, filed with the Borough Clerk and mailed to any persons requesting same in accordance with the requirements of the Open Public Meeting Act."

Approval of Minutes from January 8, 2018 meeting, after adding names for motion to approve (Jenn Coppock-Huegel) and motion to second (Pat Plante) for proposal of officers for 2018 –

Motion to accept: Pat Plante

Seconded: Katherine Balch

Unanimous approval

Director's Report and Board of Trustees' business and discussion

- FLIP updates/next steps: Dan
 - no feedback from the Mayor at this point
 - Needed from architect, John Veisz:
 - 2016 site survey from Najarian/Eleanor McGovern
 - Use autocat format to overlay design into site survey
 - Timeline and updated executive summary and proposal (and 3D model?) for council approval and application for state grant
- Katherine: Report on library service needs of community organizations - discussion of responses to surveys from the College Club, Girl Scouts, and Seniors; currently waiting to hear from other groups; will reach out to PTA Council and other groups. Katherine will edit survey responses and send out an updated list of organizations we can still reach out to. Information will be prepared to submit to the mayor and town council.
- Discussion of when to meet with / communicate with mayor and town council –
 - Questions regarding when to meet with them and what to present
 - Ann and Dan will plan to meet with Mayor Mahr, Jack Molenaar, and Russ Huegel with necessary information from the architect and community organization surveys.

- Review and discussion of FLIP FAQs and graphics about library usage and services and communication of patrons' stories/ "snapshots"
- Little Libraries – discussion of guidelines for usage/types of materials; question and discussion of "who" is responsible for maintenance of them. Is there a steward/should there be one? What is the role and responsibility of the Fanwood Memorial Library for the Little Libraries? Should the plaques on them be rephrased and replaced?
- Staff list on FML website needs to be updated – Dan will take care of it.
- First Teen Photography Contest (the theme was Hometown) is done. Three winners were selected – Thomas Metzger (Connection), Sophia Rosahl (Tree), and Erica Lee (Lights). Each will receive \$50. Photos will be displayed and winners will be invited to attend next board of trustees meeting.
- Kickstarting Community Involvement – new project in development by Dan to develop "community group forums". The first session would be to look at "women in politics". Dan suggested beginning by talking to local women in politics such as Kathy Mitchell, Erin McElroy Baker, Colleen Mahr, Shelley Brindle, and Lauren O'Brien.
- Fundraising – Nothing new to report. Dan will reach out to Kathleen Smythe and look into putting something on the FML website regarding legacy giving.

Friends Report

February 12, 2018 – See attached document from Annette Mudarasz

Meeting Adjournment

Meeting adjourned at 9:01 PM
 Motion to approve: Jane Frost
 Seconded: Jenn Coppock-Huegel
 Unanimous approval

Respectfully submitted, Mary Everson, Secretary