

Fanwood Memorial Library Mobile Hotspot Borrower Agreement

Guidelines for Borrowing and Returning

- Fourteen (14) day loan period to a Fanwood resident who is 18 years or older with a Fanwood Memorial Library card in good standing, with no fines.
- Mobile Hotspots can't be renewed, and after the initial loan period the individual who took it out (and their family members) may not borrow it out again for 30 days.
- Mobile Hotspots are available on a first-come, first-served basis and can not be reserved.
- Hotspots must be returned to a staff member at the Circulation Desk and can not be returned in the Book Drop. There is a \$20 fine (plus the cost of any damage) if the hotspot is returned in the Book Drop.
- The overdue fine is \$10.00 per day.
- All components (hotspot device, USB cord, charger) must be present and in good condition upon return.
- There is a \$100 replacement fee if the device is lost and a \$25 each for a lost USB cord, charger and/or case.

The Borrower, by signing below, acknowledges that they are responsible for all charges accrued and for any damage to the mobile hotspot during the lending period and for the full replacement cost if the mobile hotspot is lost.

Signature _____ Date _____
Name(Print) _____ Phone _____
Address _____

Library Staff Hotspot Check-in

Case, charger, cord and hotspot returned (circle one)? Yes No

Missing: _____

Damaged: _____

Fees charged: _____

Date returned _____ Staff initials _____