

Minutes from Library Board of Trustees Meeting
Monday, January 10, 2022

CALL TO ORDER

Ann Minski, Board President, called to order this meeting of the Fanwood Memorial Library Board of Trustees at 7:31 pm.

Present: Dan Weiss, Library Director, and Trustees Ann Minski, Jane Frost-Guzzo, Phillip Yap, Jason Hagman Jennifer Coppock-Huegel, Kara Ascitutto, and Ken Sommer.

Absent: Borough Councilman Jeff Banks, liaison to the Library Board.

Ann Minski stated, "I hereby announce that such be included in the minutes of the meeting that notice of the time, place, and day of this meeting has been prominently posted on the bulletin board at Borough Hall and the Library, mailed to the *Times*, the *Press*, the *Star Ledger*, and *Courier News*, the *Patch* and the *Alternative Press* January 2022, filed with the Borough Clerk and mailed to any persons requesting same in accordance with the requirements of the Open Public Meeting Act."

APPROVAL OF MINUTES from Monday, December 13, 2021

Motion to accept the minutes: Jane, Jenn

Seconded: Jane

Unanimous approval of the Board

COMMITTEE REPORTS

Building Committee – Project Update

Trustee Members: Ann Minski, Pat Plante

Library Building Project Updates

Dan's Update:

- ◆ Building design is close to final – outside is final, inside needs some additional tweaks, and one last review by Borough Council then going out to bid late spring/early summer.

Fundraising/Finance/Advocacy/PR Committee – Building Fund/Capital Campaign

Trustee Members: Pat Plante, Jason Hagman, Kara Ascitutto

- ◆ Need to launch fundraising.
- ◆ Received a bequest.
- ◆ Need to review letter to neighbors by February meeting and obtain radius list.
- ◆ The Committee will meet before February meeting to develop a Fundraising Plan that will then be presented to the Board.
- ◆ Kara drafted a letter announcing the upcoming library construction to be sent to the people who live in the neighboring vicinity of the Library. Still working on some edits should be ready by February meeting.

Personnel Committee –

Trustee Members: Jane Frost-Guzzo, Jason Hagman, Ken Sommer

Staff Salaries

- ◆ Meeting set for 1/27
- ◆ Salary discussion on hold

DIRECTOR'S REPORT

LMxAC Membership Opportunity

- ◆ LMxAC membership reviewed
- ◆ LMxAC – libraries of Middlesex, 33 member libraries that would provide automated services. Fanwoodians would have access to collections. Start up fee is \$10,000-16,500 per year. Cheaper if we join with SP.
- ◆ LMxAC – Morris, Hunterdon, Passaic, Sussex Counties. Will bring to a vote in February

Fine Policy

Policy approved. Pat moved, Jen Second, all in favor no opposed no abstain.

Website redesign – Matt is working on.

Mobile print – Patrons can now print remote to Library - \$.20 for BW and \$.50 for color

Jane asked about clarify hours of operation, Dan will review to make more consistent.

Friends -

Winter festival is scheduled for 1/22 10:30-12:30 at the library.

OLD BUSINESS



MEETING ADJOURNMENT

- ◆ A motion was made by Jane **to adjourn** the Board Meeting, seconded by Jenn and followed by unanimous approval of the Board.

Submitted by Pat Plante Feb. 11, 2022