

Fanwood Memorial Library Board of Trustee Meeting Minutes from April 10, 2023

The regular monthly meeting of the Fanwood Memorial Board of Trustees was held on April 10, 2023 at 7:30 PM at the Fanwood Memorial Library's temporary location, the Fanwood Historic Train Station, the President being in the chair and the Secretary being present. The minutes of the last meeting (March 2023) meeting were read and approved as corrected.

- Statement in accordance with NJ Open Public Meeting Law
- Roll call
 - Dan Weiss, Library Director
 - Trustees:
 - Jeff Banks, representing the Mayor - present
 - Jenn Coppock-Huegel - present
 - Jane Frost-Guzzo - present
 - Jason Hagman - absent
 - Ann Minski - present
 - Pat Plante - present
 - Ken Sommer - present
 - Judy Walsh - present
 - Philip Yap, the Board of Education representative - present
- Standing Committee Reports/Ad Hoc Task Forces
 - Building Committee- Jenn, Jane, Pat (Report from Kyle Pollara from Epic)
 - Community Room Usage Task Force (Ann, Jenn)
 - Foundation Task Force (Pat, Jane, Ken)
 - Personnel Committee - Ken, Jason, Judy
 - a part-time library assistant has given notice; there will need to be a new hire
 - Wage increases were delayed this year by Borough Hall; Borough Hall has some staff shortages at this time
- Report from Mayor Mahr
- Director's Report/Library Services Report
 - Receiving quotes for website
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- Treasurer's Report
- Old Business
 - Action Items from Previous Meeting - Jenn
 - Website Designer Approval: Ann made a motion to accept the bid from Renaissance Web Solutions for the creation of the new Fanwood Memorial Library website not to exceed \$7,500.00, Seconded by Pat, Board approved
 - Trustee Calendar - Jenn
 - Review of Standing Committees - Ann
 - Review of By-laws - Ann, Jenn
 - Annual Review of Policy Manual - Ann
 - Temperature in Train Station - resolved

- New Business
 - Library Law - Judy
 - Strategic Plan needs to be updated
- Correspondence/Communications
 - Report from Friends' representative Carol Campell
 - Friends and Dan met with residents of the Chelsea; a collaboration will continue to serve the residents who are unable to get to the Library
 - Open meeting for public input
 - For the good of the order
- Review of Action Items - Jenn
- Meeting Adjourned at 9:08
 - Next meeting: Monday, May 8, 2023

Jenn Coppock-Huegel, Secretary

Not yet approved 4/10/2023